

**EMERGENCY PLANNING SHARED SERVICES JOINT COMMITTEE
(ROTHERHAM AND SHEFFIELD)**

Date and Time:- Tuesday 13 October 2026 at 1.00 p.m.

Venue:- Committee Room 1, Rotherham Town Hall, The Crofts,
Moorgate Street, Rotherham. S60 2TH

Membership:- Councillors Alam and Williams, Rotherham MBC
Councillors Rusling and Lea, Sheffield CC

The items which will be discussed are described on the agenda below and there are reports attached which give more details.

Rotherham Council advocates openness and transparency as part of its democratic processes.

AGENDA

1. Apologies for Absence.

To receive the apologies of any Member who is unable to attend the meeting.

2. Appointment of Chair

To appoint a Chair for the Emergency Planning Shared Services Joint Committee for the 2026-2027 municipal year.

3. Exclusion of press and public

To determine whether any items on the agenda require the exclusion of members of the public or press.

Under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items:-

- Agenda Item 8 (Budget and Finance Update)
- Agenda Item 9 (Resilience Round-Up January 2026 to October 2026);
- Agenda Item 10 (Forward Look); and
- Agenda Item 11 (Service Action Plan),

on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)).

4. Minutes of the previous meeting held on 20 January 2026 (Pages 5 - 8)

To consider and approve the minutes of the previous meeting held on 20 January 2026 as a true and correct record of the proceedings.

5. Membership Update

To receive an update on recent Membership changes.

6. Location of future meetings

To consider the location of future meetings, and whether Members wish to continue with rotation between Rotherham & Sheffield Town Halls.

7. Staffing Update (Page 9)

To receive an update on recent staffing changes within the Service.

8. Budget & Finance Update (Pages 11 - 18)

To receive an update on budget and finance, to include the following:

- the 2025-26 end of year position;
- the 2026/27 in-year position; and
- the cumulative carry forward position.

9. Resilience Round Up (January to October 2026) (Pages 19 - 29)

To consider the Resilience Round Up Report covering the period from January 2026 to October 2026.

10. Forward Look (Pages 31 - 36)

To consider the contents of the Forward Look report which has been prepared to ensure collective leadership, oversight and governance on emergency preparedness across both shared service partners.

11. Service Action Plan (Page 37)

To consider the Emergency Planning Shared Service Action Plan.

12. Urgent Business

To consider any item which the Chair is of the opinion should be considered as a matter of urgency.

13. Date, time and venue for the next meeting

To note the date of the next meeting scheduled to take place on Tuesday, 19th January, 2027 at 1.00 p.m.

A handwritten signature in black ink, appearing to read 'John Edwards', with a stylized, cursive script.

John Edwards,
Chief Executive